

## **Analyst, Research & Government Relations, Malaysia**

Vriens & Partners is Southeast Asia's leading government affairs consultancy, with 70 consultants and 30 senior counsellors across 8 offices in capitals around the region. We deliver nuanced and effective government affairs strategies built on trusted relationships with the highest levels of government, and with stakeholders along the entire policymaking chain.

The firm provides independent, strategic analysis and risk assessments of the political, regulatory and economic developments around Southeast Asia. Our consultants are Asia experts with extensive experience providing analysis and counsel on issues that companies and organizations face in a diverse and challenging region.

We are seeking an **Analyst** to join our growing team in Malaysia on a full-time consulting basis. The ideal candidate will have a deep interest in political and economic issues in Malaysia and Southeast Asia; be able to carry out research and support projects covering a wide variety of issues for clients; and possess strong communication, organizational, and client service skills as well as a readiness to learn.

### **Primary Responsibilities**

- Carry out desk and primary research on a wide variety of political and economic issues
- Assist with the drafting and preparation of analytical reports
- Assist with the drafting of presentations, meeting notes, memos and proposals
- Liaise and coordinate with national government agencies
- Represent V&P at meetings, workshops and conferences

### **Experience and Skills**

- Malaysian national with Bachelor's or Master's Degree in the field of Politics, Economics or Journalism
- One to two years' of relevant work experience, preferably in journalism, public affairs consulting, foreign affairs, government or think tanks
- Broad knowledge of administrative systems of government and international agencies
- Knowledge and understanding of government protocol
- Strong time management skills and ability to multi-task
- Pro-active, eager to develop existing knowledge and skills
- Strong interpersonal skills
- Excellent written and oral communication skills in English and Malay.

**Interested candidates should send their applications to**

**[careersmalaysia@vrienspartners.com](mailto:careersmalaysia@vrienspartners.com) and indicate the position being applied for in the subject line.**

**Please include a cover letter and current resume. Applications are accepted on a rolling basis with a view to recruit as soon as possible.**