

## Associate, Government Affairs, Philippines

Vriens & Partners is Southeast Asia's leading government affairs and political risk consulting firm. We are headquartered in Singapore, with offices in Myanmar, Thailand, Vietnam, Indonesia, Malaysia, the Philippines, and Cambodia. Our clients are major multinationals, business associations, and non-governmental organizations.

We employ over 70 people of more than 10 nationalities and offer our consultants a challenging and dynamic working environment and exposure to multiple sectors in a growing advisory firm.

We are seeking an **Associate** to join our team **in the Philippines** on a full-time basis. This candidate must be a highly effective analyst and writer, have a strong interest in politics, public policy, and economic issues in the Philippines and Southeast Asia, possess strong project management, communication, and organizational skills, and be comfortable in an intellectually demanding environment.

### Primary Responsibilities:

- Draft analytical reports, policy notes, and presentations;
- Assist with project management under the direction of senior consultants;
- Carry out project work under the supervision of senior consultants;
- Complete project deliverables;
- Conduct research on a wide variety of regulatory, political, and economic issues, through desk and primary source research;
- Participate in presentations to clients;
- Support senior consultants on business and internal development activities.

### Qualifications:

- Bachelor's or Master's Degree preferably in Politics, Journalism, Economics, History, Political Economy, Public Policy, Law, or International Relations;
- Philippine nationals preferred. Foreign nationals residing and working in the Philippines for at least 3 years may be considered;
- Three to five years relevant work experience, preferably in government, public affairs, consulting, journalism, foreign affairs, or think tanks;
- Knowledge of Philippine systems of government;
- Excellent written and oral communication skills in English;
- Strong research and time management skills and ability to handle multiple tasks;
- Motivated self-starter, team player, eagerness to contribute to firm's growth;
- Willingness and ability to work in high-pressure environments. Awareness of and sensitivity to local cultural norms and government protocol;
- Ability to work in cross-cultural settings.

### Additional Information:

- Location: Makati, Philippines
- Schedule: Monday – Friday (full time)

Interested candidates should send their applications to [careersph@vrienspartners.com](mailto:careersph@vrienspartners.com) and indicate the position being applied for in the subject line.

Please include a cover letter and current resume.