

ASSOCIATE, PHILIPPINES

Vriens & Partners is the leading government affairs consulting firm in Southeast Asia. Operating in the most dynamic part of the world, Vriens & Partners is headquartered in Singapore, with offices in the Philippines, Vietnam, Indonesia, Thailand, Myanmar, Malaysia, Cambodia, and Washington D.C. We employ over 110 people from 10 nationalities, and offer our consultants a challenging and dynamic working environment and exposure to multiple sectors.

We are seeking an Associate to join our growing team in Manila, Philippines on a full-time basis.

POSITION

The Associate is responsible for **leading government affairs and public policy projects** in the Philippines across a variety of sectors and in a cross-cultural setting.

We expect the candidate to be **experienced at project management and client communications** with proven capacity to drive projects in a high-pressure environment to completion, work with nimble teams and external specialists of varying levels of seniority and expertise and build and sustain external coalitions.

We expect the candidate to be an adept **analytical and strategic thinker**, with well-honed skills in synthesizing complex information, drawing conclusions, and translating them into action. Clearly communicating plans of action to regional and international government affairs, business, and corporate strategy professionals will be part of your daily work.

Primary responsibilities:

- Lead project management and project work, inclusive of research, reports, government relations strategy development and execution. Ensure all deliverables are up to firm standards.
- Support client management, develop recommendations to facilitate client engagement with stakeholders in the Philippines across various sectoral and policy issues, and directly communicate and advise executives from multinational corporations.
- Establish and maintain relationships with key stakeholders including government officials and non-government (NGOs, industry association, business) stakeholders.
- Facilitate client communication with different government ministries.
- Support business development activities and lead proposal development.

Qualifications:

- We require 6-8 years of relevant work experience in either consulting, an in-house government affairs or public policy role in a multi-national company, journalism, and/or driving policy advocacy in commercial sectors.
- Strong government network, and understanding of socio-political, government, and financial/economic systems in the Philippines.
- Effective project and time management skills; strong attention to detail.
- Fluency in English and Filipino.
- Excellent analytical writing, critical thinking, and decision-making skills.
- Academic background in economics, law, international relations, journalism, or political science.

Additional Information:

- Location: Metro Manila, with occasional travel
- Schedule: Monday – Friday (full time)

Interested candidates should send their applications to careersph@vrienspartners.com and indicate the position being applied for in the subject line. Please include a cover letter and current resume.