

ASSOCIATE, VIETNAM

Research & Client Affairs *Vietnamese or Foreign National*

Vriens & Partners is the leading government affairs and political risk consulting firm in Southeast Asia. We are headquartered in Singapore, with offices in Myanmar, Thailand, Vietnam, Indonesia, Malaysia, the Philippines and Cambodia. We employ over 80 people of more than ten nationalities and offer our consultants a challenging and dynamic working environment and exposure to multiple sectors, in a growing advisory firm. Our clients are multinationals, business associations, and non-governmental organizations.

We are seeking an **Associate** to join our growing team in Hanoi, Vietnam on a full-time basis. The role will involve leading research work, supporting client activities, and assisting in firm development.

Position

The Associate is responsible supporting headquarters in leading government affairs and public policy projects for Vietnam's healthcare sector. The candidate should have consulting experience, with proven skills working directly with clients and managing small teams on defined projects.

We expect the candidate to be an adept analytical and strategic thinker, with well-honed skills in synthesizing complex information, drawing conclusions, and translating them into action. Clearly communicating plans of action to international professionals will be part of your daily work. Alongside a deep interest in Vietnam's regulatory and economic healthcare issues, the ideal candidate will have a strong network of policy contacts inside and outside of government.

Primary Responsibilities:

- Support client advisory work, including development and execution of government affairs strategies.
- Lead development of analytical and strategic written deliverables.
- Manage project teams of government affairs consultants and advisors.
- Establish and maintain relationships with key stakeholders including government officials and non-government (NGOs, industry association, business) stakeholders.
- Support engagement with clients' regional and global executives.
- Facilitate client communication with different government ministries.
- Contribute to the growth of the office and the firm.

Qualifications:

- At least 8 years' working experience required, experience in a consultancy preferred, experience in healthcare sector required.
- At least 3 years' experience working on policy and policy impact; experience assessing policy effects.
- Experience providing direction to analyst teams.
- Experience in government relations or public policy roles.
- Excellent organizational skills and ability to handle multiple tasks; strong attention to detail.
- Strong English abilities, verbal and written; excellent analytical skills and sound judgment.
- Academic background in Political Science, Law, Journalism, Economics, or International Relations, or a Healthcare-related subject.

Additional Information:

- Schedule: Monday – Friday (full time) with understanding that weekend/urgent overtime work will be required on a periodic basis.
- Travel: Occasionally

Interested candidates should send their applications to careersvn@vrienspartners.com and indicate the position being applied for in the subject line. Please include a cover letter and current resume.