

VRIENS & PARTNERS

NAVIGATING THE POLITICS OF BUSINESS

INTERNSHIP, HANOI

Vietnamese National

Vriens & Partners is the leading government affairs and political risk consulting firm in Southeast Asia. We are headquartered in Singapore, with offices in Myanmar, Thailand, Vietnam, Indonesia, Malaysia, the Philippines and Cambodia. We provide expert analysis of public policy issues, strategies for engaging government and other key stakeholders, independent appraisals of political risk, and strategic communications counsel. Our clients are major multinationals, business associations, and non-governmental organizations.

We are offering recent graduates and undergraduates the opportunity to work in a challenging and dynamic work environment with exposure to multiple industry sectors, in a young and growing consulting firm.

Our ideal candidate will be an effective team player, with strong communication and organisational skills.

Primary Responsibilities:

- Conduct research on Vietnamese policy, political and economic issues;
- Assist with regular media and policy monitoring;
- Translation of documents (English to Vietnamese and vice-versa);
- Liaise and coordinate with stakeholders to support consultant external engagements;
- Support other administrative tasks in the office.

Qualifications:

- Applicants should demonstrate interest and knowledge in Vietnam's politics and economy, including a basic understanding of the government system in Vietnam;
- Strong written and oral communication skills in English and Vietnamese. Proficiency in other languages is a plus;
- Strong time management skills and ability to handle multiple tasks;
- Preference for applicants from Southeast Asia, or those with extensive experience in the region.

Additional Information:

- Location: Hanoi
- Duration: Minimum of 8 weeks
- Benefits: Monthly stipend

Interested candidates should send their applications to careersvn@vrienspartners.com and indicate the position being applied for in the subject line. Please include a cover letter and current resume.

Applications are accepted on a rolling basis with a view to recruit as soon as possible.