

VRIENS & PARTNERS

NAVIGATING THE POLITICS OF BUSINESS

ANALYST, RESEARCH & GOVERNMENT AFFAIRS, MALAYSIA

Vriens & Partners (V&P) is the leading government affairs consulting firm in Southeast Asia. Our team comprises more than 80 full-time employees representing over ten nationalities, as well as 40 senior advisors from across the region. The firm is headquartered in Singapore, with offices in Cambodia, Indonesia, Malaysia, Myanmar, the Philippines, Thailand, and Vietnam. Our clients include major multinationals across various industries, business associations and chambers of commerce, and non-governmental organizations.

As a growing advisory firm, the V&P team is looking to expand. We are seeking an analyst to join our Kuala Lumpur office. Candidates should have an interest in government affairs and relations, international politics, economics, and trade. They should be an effective coordinator, researcher, analyst and writer, with strong communication and organizational skills. In return, V&P offers a fulfilling work environment, competitive remuneration, and other staff rewards and benefits.

JOB DETAILS

- Analyst position at V&P's Kuala Lumpur office
- Full-time, with competitive remuneration and benefits
- Based in our KL Sentral office, with appropriate work-from-home arrangements according to prevailing Malaysian Government guidelines
- Should be willing to travel for work if necessary

PRIMARY RESPONSIBILITIES

- Supporting and coordinating the Kuala Lumpur office's research and advisory, stakeholder management, business, and team development activities.
- Carrying out desk and primary research on a wide variety of political and economic issues, as well as identifying industry and sectoral-specific challenges.
- Conducting ground research through engagement with government agencies and relevant stakeholders.
- Drafting and preparing analytical reports, meeting notes, memos.
- Supporting and representing V&P at client and government meetings and workshops.
- Contributing to the growth of the office and the firm as a whole.

QUALIFICATIONS

- Malaysian national with excellent proficiency in English and Bahasa Malaysia. Proficiency in additional languages is a plus.
- One or two years of relevant work experience, preferably in one of the following: government ministries or statutory boards, government affairs/relations, public affairs/relations and communications, legal, consulting, media/journalism, or think-tank/academia.
- Consideration is given to outstanding fresh graduates with relevant internship experience or academic specialisation.
- Knowledge and interest in political and economic issues and developments in Malaysia and Southeast Asia.
- Interest in the development of business and industry in Malaysia, particularly in the healthcare and technology sectors.
- Broad knowledge of functioning and protocol of the Malaysian Government.
- Strong time-management skills and ability to multi-task.

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- Pro-active, eager to develop existing knowledge and skills.
- Strong interpersonal skills and ability to work in cross-cultural settings and in a team.
- Excellent analytical and writing skills. Exercises sound judgment.
- Bachelor's degree in a relevant field, i.e. political science, international relations, business administration, economics, public policy, or law. An advanced degree is a value-add.

APPLYING

Interested candidates should send their resume, writing sample and a cover letter to careersmalaysia@vrienspartners.com and indicate the position being applied for in the subject line. Please note that at this time the firm can only consider Malaysian nationals for this position.

Applications will be evaluated on a rolling basis with a view to recruit as soon as possible. A writing test may be administered during the recruitment process.