

VRIENS & PARTNERS

NAVIGATING THE POLITICS OF BUSINESS

ANALYST / SENIOR ANALYST, RESEARCH & PUBLIC AFFAIRS, MYANMAR

Background:

Vriens & Partners (V&P) is the leading public affairs consulting firm in Southeast Asia. Operating in the most dynamic part of the world, Vriens & Partners is headquartered in Singapore, with offices in Myanmar, Thailand, Vietnam, Indonesia, Malaysia, the Philippines, Cambodia and Washington DC. Our team comprises over a hundred full-time employees from over fifteen nationalities, as well as 40 senior advisors from across the region.

V&P's culture is open, welcoming and fast-paced, where everyone can voice their opinion and make a positive impact. Our regional offices allow for employees to grow as individuals and consultants and work collaboratively across diverse teams and industries to build new standards of achievement.

Our clients are primarily major multinationals, along with various business associations and non- governmental organizations. A growing advisory firm, V&P offers a challenging and unique work environment, as well as exposure to multiple business sectors. Find out more at www.vrienspartners.com.

Position:

The Analyst will be **supporting various aspects of research, monitoring, and internal firm work**. We expect the candidate to **have a keen mind and intellectual curiosity for policy, industry development and politics in Myanmar and Southeast-Asia**. You will be conducting desk and primary research on economic, political, regulatory, and policy issues covering a broad range of industries in support of client work, proposals, and business development activities of senior colleagues.

A strong ability to **identify relevant information, credible sources, and produce written output in a clear and concise manner** is necessary. We expect the candidate to address various research requests with a high degree of competency and organization. Engagement with relevant stakeholders, drafting and preparing briefing kits, monitoring and analytical reports, presentations, and meeting notes, will be part of your daily work.

Primary Responsibilities

- Carry out desk and primary research on a wide variety of political and economic issues
- Draft and prepare analytical and monitoring reports
- Draft presentations, meeting notes, memos and proposals
- Liaise and coordinate with relevant agencies
- Written and sometimes verbal translation between Myanmar and English (though note this is not a translation-focused role)
- Support and represent V&P at meetings and workshops

Experience and Skills

- Bachelor's or Master's Degree in a relevant field such as International Relations, Economics or Journalism
- 0 to 3 years of relevant work experience, preferably in journalism, public affairs consulting, foreign affairs, government or think tanks
- Knowledge and interest in policy and economic issues in Myanmar and Southeast Asia
- Broad knowledge of administrative systems and policy environment
- Strong time management skills and ability to multi-task
- Pro-active, eager to develop existing knowledge and skills
- Strong interpersonal skills
- Ability to work in cross-cultural settings
- Excellent written and oral communication skills in both English and Myanmar languages

Interested candidates should send their applications to careersmyanmar@vrienspartners.com and indicate the position being applied for in the subject line. Please include a cover letter and current resume. Applications are accepted on a rolling basis with a view to recruit as soon as possible.